



Hotel Front Office: A Training Manual, 3e

Sudhir Andrews

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This third revised edition of the ready reference manual aims to train and empower students and professionals with essentials of front office services in the hospitality industry. This manual is aptly designed to serve as a handy companion for housekeeping professionals.

Salient Features:

- ? Focused and updated as per International practices and standards
- ? New chapter on “Multicultural Awareness”
- ? Systematic explanation on front office management procedure
- ? Emphasis on multi tasking skills and technological up-gradations.

Ideal Book for:

- ? Ready- reference guide for self-learners and trainees
- ? Students of Hotel Management and Craft Institutes
- ? New entrants to Front office Operations
- ? Staff of hotel training centres
- ? Hotel and Hospitality Trainers

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